#### SCHWIND eye-tech-solutions

### marketing

How to use the SCHWIND Portal

#### Welcome to the new SCHWIND portal

- 1. About the SCHWIND portal
- 2. How to register
- 3. Get a listing in the doctor search and create a detail page

#### 1. About the SCHWIND portal

The SCHWIND portal provides direct contact in case of questions, fast access to news and information, exclusive content, helpful resources, and much more. It is reserved exclusively for the SCHWIND family, and access is provided **only** to SCHWIND users and distribution partners.

With the SCHWIND portal you have the most important information and materials at hand everywhere - fast, easy and online accessible anytime. You only have to log in once and then all content is available.

Here is a quick overview of where to find what:

SCHWIND PORTAL	Media Center	Training Center	Support	Events	News Store	(A) My Account	

Media Center:	Marketing material and customer support presentations
Training Center:	Training calendar and recorded sessions
Support:	Contact information of every department (sales, application, service,
	marketing) and links to SCHWIND online services
Events:	Event calendar
News Store:	Newsletter archive

Do you still have questions about the SCHWIND portal?

SCHWIND is here to help. Please email your question to **portal@eye-tech.net** 





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#### 2. How to register

Go to our website at <u>https://www.eye-tech-solutions.com/en/login</u> or just click the portal icon in the menu on our website.

Fill in your business email address in the grey area "Registration for new users" and choose a password. The password must contain at least 8 characters including one or more upper- and lower-case letters, numbers, and symbols. Then please accept our <u>conditions of use</u> and our <u>data protection declaration</u>. Then click the button "Request access".

SCHUIDD eye-tech-solutions	Products Services	Infocenter	Company	Patients	Contact	Q	🛑 DE	요 Portal
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		-glotor noro			, or tot			
Portal Login You are already registered? Please enter y Emeil *	our login data.			Registrat It's your first visi account here. You approved by SCH Please choose a more upper- and	ion for n at to the SCHWII ur registration r WIND. password with a lower-case let	ND Portal? P request will t at least 8 cha	ers lease create hen be chec aracters incl	your personal ked and uding one or ols.
Password *				example-doc	@gmx.de			
Remember me				•••••				Û
Log-in				•••••				
Login problems? The SCHWIND Portal is exclusively for SCH distributors. You cannot access your account or for	WIND Users and rgot your password?			By regist use and declarati	ering, you decla confirm that you on and accept i	are your cons u have read c t.	sent to our c our data prot	onditions of ection
				*The registration released for SCH	request will be WIND Users an	e checked by ad distribution	SCHWIND a n partners.	nd only

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After clicking the "Request access" button you'll see a notification that SCHWIND sent an activation link to your email address.

schwind eye-tech-solution	Products	Services	Infocenter	Company	Patients	Contact	Q	🛑 DE	요 Portal
Home > Portal Login > Please cl	heck your email inbox								
Please che	ck youi	r em	ail in	box					
An email has been sent to example-doc@gmx.de. It contains an activation link you must click to confirm your email address. After you have clicked on the link in the email, we will check your access authorization to the Schwind Portal.									
If you did not receive the email, p	lease also check you	ır spam folde	er. The sender a	address is nore	eply@eye-tech	.net.			

Now, please check your email inbox (also the spam folder) and click on the activation link to verify your email address.

Schwind Portal: Please confirm your email address Von: (SCHWIND eye-tech solutions)			6
R	Thank you for your access request to the SCH Please verify your email address through clicki with your registration. https://www.eye-tech- solutions.com/en/members/register/confirm/Bb hy5zt8Dg Please note that this activation link expires afte if your adviation in has exprese, please use the password for Kind regards. your SCHWIND team:	WIND Portall Ing the activation link so that we can proceed KHnLQeV7xsgK5dJbel43j0XX r 48 hours. gaten function insteed.	
	SCHWIND eye-tech-solutions GmbH Mainparkstrasse 6-10 63001 Kleinostheim Germany fon: +49 6027 508-0 email: <u>into@eyse.tech.com</u> www.eye-tech.solutions.com	Visit us on social media Data protection statement Legal information © 2018 SCHWIND eye-tech-solutions GmbH	

After clicking the link, you'll be automatically forwarded to an online form. As the SCHWIND portal offers exclusive information for SCHWIND users and SCHWIND distribution partners only, SCHWIND needs to check and authorise every registration. To verify your access request, SCHWIND kindly ask you to fill out this online form (Step 2).

① Please note that you can only click the activation link once. When you would like to proceed with your registration at another time, you must use the "password forgotten" function instead, reset your password and then click on the "request access" button in your account administration.

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In Step 2, please ensure you fill out **all** mandatory fields, otherwise your data cannot be saved. As optional information, you can provide us the serial no. of your AMARIS system. This helps us to give you all the information you need for your device. You can find the serial no. in the software main menu.

					My Account	
	Home > Access request for SCHWIND Portal - Step 2					
	Access request for SC	снмі	ND P	ortal - Ste	ep 2	
	Your email address is confirmed - perfect!					
	Now, we kindly ask you for some more detai necessary because the SCHWIND Portal con distributors.	iled inform ntains cor	nation to v nfidential i	erify your access au nformation for SCHI	thorisation. This is WIND Users and	
	Mandatory fields are marked with "*".					
	Personal data					
N	Mr.Ms.* Title					
	Ms.					
	First name *		Last name *			
	Jane	->	Doe			
	Joh description *	~				
	Physician				$\diamond$	
	Driman amail address Rook scamenal *		Alternative errolle	lines		
	example.doc@gmx.de		-werneure emeil e			
	Susiness prore number		Mobile phone numb	iar		
	Company data					
	Manual discovery of this formation at		Country 1			
	Example Eye Clinic	-	Germany		0	
		$\neg$				
	Oly Z	1P / Postal code		State / Province		
				ocolocitorio -		
	Street address		Street address line	2		
	Mainparkstr.		8-10			
	Company website		Company phone nu	rber		
	Serial no. of your AMARIS system					
	Please tell us which AMARIS laser system(s) you are currently w	vorking with. Yo	u can find the s	erial no. in the software main	menu or directly on the laser on	
	the identification label, which is placed outside the housing on th	e compartmer	nt door.		,	
	AMARIS seriel no.					
<b>L</b>					6	
	I same that the data are ided by main the cost of form	and and store it is	COLUMND are P	ch califican Dashii ta arross	a manager I have read the data	
	regree what the data provided by me in the contact form may be us protection declaration and I know that my consent can be withdraw	we and stored by what any time in	the luture.	cn-solutions umbH to process m	ly request. I have read the data	
	Save your data					
	ABenuized fields					
	Please make sure that all required fields are filled out, otherwise, your day	sta cannot be sav	ed.			
	Laser systems Treatment Tools Diagnostic sy	ystems Te	chnologies	Service Products	General	
	SCHWIND AMARIS* 1050RS SCHWIND CAM Combi Wisevingt 5 SCHWIND AMARIS* 2505 Markin ORX-CAM Schwarz 200	Andyzer Ser	nertSurt <sup>ere</sup> nertPulse	SCHWIND MEDNET	Representatives	
	SCHWIND AMARS <sup>6</sup> 50E Module PresbyMAX SCHWIND PERAM	AIS Tre	ansFRK	SCHMIND AND MORE	Services	
	Extension CRL 395 Module PTK-CAN + KPL Corrical Wavefran	it Analyzer			Jobs end careers SCHWIND eye-tech-solutions	
	© 2017 SCHWIND eye-tech-solutions Privacy Policy Imprint Ter				Newsletter f 🖌 in	

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You complete the process by clicking the button "Save your data". If you're not able to save your data, please scroll to the top and recheck that all mandatory fields are filled out. Then click "Save your data" again.

You'll see a screen telling you that SCHWIND will check your registration.



SCHWIND will send you an email as soon as your request for accessing the SCHWIND portal is approved. This process is necessary due to safety reasons.

Welcome to Schwind Portal	l .		📕 🕒 Vollansicht 😭
Von: SCHWIND eye-tech solution	ons		6
	Dear Ms. Jane Doe,		
	firstly, welcome to our SCHWIND portal. Your	account has successfully been unlocked.	
	As of now, you can login into the SCHWIND pr solutions.com/en/members/login with your login Please enter your login data in the "Portal Log	ortal on https://www.eye-tech- n credentials and access exclusive contents. in" fields.	
	For any potential questions on your account th portal@eye-tech.net anytime.	e SCHWIND team is available via email	
	Kind regards, your SCHWIND team		
	SCHWIND eye-tech-solutions GmbH	Visit us on social media	
	Mainparkstrasse 6-10 63801 Kleinostheim Germany	RRRR	
		Data protection statement Legal information	
	fon: +49 6027 508-0 email: info@eye-tech.com www.eye-tech-solutions.com	© 2018 SCHWIND eye-tech-solutions GmbH	

As soon as SCHWIND has approved your registration, you'll be notified by email. Then click on the link in the email and log in to the SCHWIND portal.



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From now on, please use the login on the left side for getting access to the portal.

SCHWIND sys-tech-solutions	Products	Services	Infocenter	Company	Patients	Contact	Q	• DE	요 Portal
Home > Portal Login									
SCHWIND Po Are you a SCHWIND User	ortal	utor? Reg	gister here	for the SI	CHWIND	Portal.			
Portal Login You are already registered? Please enter yo Emeil * example.doc@gmx.de Password *	ur login data.			F n	Registrat t's your first vis account here. Yo approved by SCH Please choose a nore upper- and verena.ziegle	tion for n it to the SCHWIN ur registration r WIND. password with a l lower-case lett er@eye-tech.n	EW USE ND Portal? F request will f at least 8 ch ters, numbe et	Please create then be check aracters inclu rs, and symbol	your personal ked and uding one or ols.
••••••									0
Log-in					Repeat pass	word			
Login problems? The SCHWIND Portal is exclusively for SCH distributors.	WIND Users and				By regist use and declarat	tering, you decla confirm that you ion and accept if	are your con u have read ( t.	sent to our co our data prote	onditions of action
You cannot access your account or for	got your passw	rord?			Request acces	s			
				* T	'The registratior 'eleased for SCH	n request will be WIND Users an	checked by d distributio	SCHWIND ar on partners.	nd only

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#### 3. Get a listing in the doctor search and create a detail page

Once you've created your Portal Account and logged in, you can request your doctor search listing and detail page form – it's absolutely free and helps you to attract more patients via online channels (see <u>example 1</u>, <u>example 2</u>, <u>example 3</u>).

Click on "My Account" and go to "MY ACCOUNT & DETAIL PAGE".



On the next screen, scroll down and you'll see a support button. Click the button.

An email window will pop up. Write us a short email to let us know that you would like to get a listing in the SCHWIND doctor search and create a detail page.

⊟ ち <> ↑ ↓ ≠	Request detail page - Nachricht (HTML)	⊞ –	×
Datei Nachricht Einfügen	Optionen Text formatieren Überprüfen 🖓 Was möchten Sie tun?		
Einfügen Zwischenablage G	III       A* A*       IE - IE - IE       Image: Constraint of the second seco	Office- Add-Ins Add-Ins	
An portal@eye-te	ch.net		 
Betreff Request detai	J page		
Best Regards Jane Doe Example Doctor			 
	Lazer system intervention inter		
	D2019221WWD194-947-HLANN PrayPoly - Ingent - HemeratContents - Collect Reading: f y in D		



SCHWIND will then release this feature for your account on short notice. The next time you login to the SCHWIND portal and go to "My account" you'll see the section "My detail page" and a button with your clinic's name. Click the button.

SCHWIND PORTAL	Media Center	Training Center Support Events	News Store	(a) My Account
My Profile Manage your basic information				Ms. Jane Doe MY ACCOUNT LOBOUT
	New Ms. Jane Dee Jab Descryton Physician	Romany umail address example.decf@gmx.de Secontary email address Researd Customer Number	E di	Corporate Website
My detail page Create and edit your own detail pa visitors to the SCHWIND website to	ye with information about your practice [ learn more about you quickly and to ge	if you're a doctorf or your business (if you're i in touch with you directly.	a distributor). This	makes it easy for

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An online form will open. By default, SCHWIND has already enabled the doctor search listing and the detail page function for you.

	SCHWIND PORTAL	Media Center	Training Center	Support	Events	News Store	My Account
	Home > Account administration > Create or edit your detail pa	ge					
	Create or edit your o	detail	page				
	Patients search for doctors on our website. Please enter yo	ur information i	in our database so th	at patients ca	in find you ir	our doctor sean	ch.
	As a SCHWIND representative, potential customers will loo	k for you on our	distributor search.				
	Use this form to enter and edit your search listing. Fill out y presence and enable people to contact you directly. You can	your detail page update or delet	to create an individu te your detail page at	al entry abou any time.	t your pract	ice or clinic withi	n the SCHWIND web
	Please note: We recommend that you enter the information about y	our practice, clinic	: or business in your loc	al language. All	l information	will be published.	
	Visibility in website search too	ol		,	Approv	val Statu	s
	Please fill out the fields below to automatically create a det practice on our dector search on the Schwind Website. On y	ail page about y	your clinic or	Т	The status o	f your entries is:	
	briefly introduce your practice or clinic in your local langua requested information below and submit them for release.	ge. You just nee	d to fill out the		WAITING required i	FOR SUBMIT - pl nformation and s	lease fill out the submit for
	Show entry in search tool *				release.		
	Show public detail page *						
V	* To be listed in our search tool, you must complete the fields below. You can a at any time.	ctivate or deactivate	your public entries				

Now, you just need to scroll down and fill in the form.

We'll ask you to fill in your contact information and, for your detail page, to add a portfolio text about your clinic or practice (max. 1500 characters including space characters).

To make your detail page more attractive, you can add several images (optional). The image files need to be in .jpg format and all images will be cropped automatically to fit in the template layout. SCHWIND recommends to prepare the following images to complete your detail page.

- Logo: The logo file dimensions must be at least 400x250 px.
- Header images in landscape format: You can add up to four header images that will show up in a slider on your public detail page. The header file dimensions must be at least 1366x400 px. The images will be cropped automatically to fit the panorama layout.
- Contact person's photos in horizontal format: The picture file size should be at least 95x95 px.
- Up to four other images related to your business in landscape format: The image size should be at least 342x218 px.

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In the section with your contact information you will see a preview of your automatic localization created by Google Maps. If you want to correct the position of the icon with your localization, you can overwrite the latitude and longitude with the correct GPS data (optional).

You can also introduce yourself or your colleagues with a photo on your detail page. SCHWIND respects the legal provisions of the GDPR. Therefore, please confirm first that you want to publish the photo of the person before uploading a file. After that, browse through your files and pick a photo for upload.

Contact per Each contact	son(s) person's name will be published in search results, as well as on your public detail page with a picture.
By uploa purpose meeting your con	ding thickbese photo(s), I authorize SCHWIND to use and publish this/these photo(s) for press and commercial s in the context of my work as refractive surgeon or SCHWIND partner, e.g. for the website, advertising events, s, booth sessions, expert meetings or lectures online, in print materials and presentations. Once given, you can revoke sent at any time and/or object to future use of your data.
	Name Dr Jane Doe
	Job Description Refractive Surgeon
	Upload File

At the end of the form you have the possibility to insert a link to your imprint and your privacy policy.

You can save your entries at any time by clicking on the button "Save draft" and preview your detail page with the data entered so far.

vation ease copy a link to your data protection declaration respectively a link to the imprint on your website.						
Your imprint link						
https://www.eye-tech-solutions.com/en/imprint						
Your privacy policy link						
https://www.eye-tech-solutions.com/en/privacy						
Sive draft Preview						

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Check your page using the "Preview" Button:



If you are happy with the page, please do not forget to go back to the form and submit your entries for publication.

Finished				
Once you've entered all content or made all edits, please use the "Save draft" button and then "Submit	Status of your public details page			
for release". Please check and confirm the accuracy of your entries. We IL check the layout of your detail page before we release and publish it. You can see the status of your detail page on the right. Until release, your previous information will continue to be shown.	WAITING FOR SUBMIT - please fill out the required information and submit for publication.			
Yes, my entries are correct and correspond to the terms of use of the SCHWIND portal. Please publish the entered information on the SCHWIND website.				
Submit for publication				

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Now you are done. Thank you for filling your detail page with content. Your content will now be processed in the SCHWIND website system and soon be published to the SCHWIND doctor search.

The status of your detail page is always displayed in the "Approval Status" area.





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As soon as SCHWIND has reviewed and published your entries, you will be notified by email. The status of your entries will change to "CONTENT PUBLISHED".

Visibility in website search tool	Status of your public
Please fill out the fields below to automatically create a detail page about your clinic or practice on our doctor search on the Schwind Website. On your detail page, you can briefly introduce your practice or clinic in your local language. You just need to fill out the requested information below and submit them for release.	details page The status of your entries is:
<ul> <li>Show entry in search tool *</li> <li>Show public detail page *</li> </ul>	CONTENT PUBLISHED. If would like to update your details page, change the entered information and submit for publication again.
* To be listed in our search tool, you must complete the fields below. You can activate our deactivate your public entries at any time. When completing the form, please take into account the legal requirements for advertising for doctors and our terms of use for the SCHINDE Portuit.	

You can update the information on your detail page at any time. Simply change the entries in the online form and submit it again to SCHWIND.

If you do not want to be displayed in the SCHWIND doctor search anymore, simply deactivate your detail page by using the lower slider or remove your contact details completely from the SCHWIND doctor search by deactivating both sliders (move to the left).

To see your published entries online, simply use our doctor search tool on <a href="https://www.eye-tech-solutions.com/en/patients/doctor-search">https://www.eye-tech-solutions.com/en/patients/doctor-search</a> and type in your location.

	SCHWIND #y#-tech-solutions	Products	Services	Infocenter	Company	Patients	Contact	Q	• DE	<u>@</u> Portal	
,	tome > Patients > Doctor search	Laser eye can find a	Represen Doctor se SCHWINE Schwind- Customer SUrgery doctor in	tatives arch D Training Cente Portal Care IS perform In your area	r CC ed by refr a who uses	:h active su s SCHWII	rgeons. ND techno	ologies.			
	Country or city							Θ	Q	Search	
42 44 15 164 447 16 164 50		ador Sea.		United Kingdon Fran	Denmark Germany Aetitie Italy	d Belarus Ukraine Romania		Kazak	thestan	Mon	rois

Get started now on <a href="https://www.eye-tech-solutions.com/portal">https://www.eye-tech-solutions.com/portal</a>!